

Name of work: Operation of Cafeteria at CFS OF MIV LOGISTICS PVT LTD, VALLARPADAM

MIV LOGISTICS PVT LTD

Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O
Ernakulam – 682 504
(Phone: 0484 – 2383 000)

No. NIQ/MIVCFS/2025-26/005

Date: 10th July 2025**NOTICE INVITING QUOTATION****Name of Work: Operation of Cafeteria at CFS of MIV Logistics Private Limited, Vallarpadam**

Sealed quotations are invited from by M/s. MIV Logistics Private Limited having its office address at Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O, Ernakulam –682 504, so as to reach the under signed **on or before 4th August 2025 up to 2.30 pm** for **Operation of Cafeteria** at CFS of MIV Logistics Private Limited, Vallarpadam. The quotations received will be opened at 3.00pm on the same day. The description of works to be carried out is attached along with this document. The fees quoted shall be final and all-inclusive and no extra payment will be made on any account. The quotations shall be submitted by Post/Courier/Hand delivery. However, the Company will be not responsible for non-receipt of Bid before the last date and time of submission of Bids, due to any delays by Department of Posts/Courier agencies.

INSTRUCTIONS TO BIDDERS:**Scope of Services:**

Operating a Cafeteria, in the available earmarked space in the Administrative Building of CFS utilizing the kitchen equipment, cutlery, tables and chairs for the

- (a) Customs personnel on duty at the CFS
- (b) Personnel working for the Company directly and personnel working for the Company through different service providers
- (c) Personnel working for the different stake holders like CHAs, Shipping Companies, Transporters in the CFS and
- (d) Visitors to the CFS
Number of Customers expected is approximately/day

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The operation shall be subject to the following conditions:

- a. Provision of quality food at reasonable rates. (Supply of breakfast, tea ,lunch, evening snacks & tea)
- b. Permission and or license from the Panchayat, as may be required.
- c. Complying with the FSSAI Rules and Regulations

The items provided by the company are listed in Appendix 1 and the vendor shall be responsible for their safe keeping. Any damage or loss would be made good by the Contractor.

The Contractor shall pay the Company a fixed amount on monthly basis for use of Company's kitchen equipment's, cutlery, tables and chairs as per the terms and conditions & as mutually agreed by the parties.

1.0. Issue of Quotation

The prospective Bidder, can download the documents from the website www.mivcfs.com
The Bidder shall be deemed to have full knowledge of all documents.

2.0 Location of Site–Container Freight Station, MIV Logistics Private Limited, Vallarpadam.

3.0 Visit to Site:

The Intending Bidder shall visit the site and acquaint himself with the requirements.
For Site Visit ,please contact- Ph-9562196865

4.0 Knowledge of Bid Conditions: The submission of the Bid by the Bidder implies that he has read the Bid documents fully and has made himself aware of the scope and specifications and other factors contained in the Bid. Any plea of misunderstanding or ignorance or conditions put forth subsequently will not be entertained.

5.0. Submission of Bids:

Bids should be submitted in sealed cover superscripted "**Quotation for Operation of Cafeteria at CFS of MIV Logistics Private Limited, Vallarpadam**".

The "Schedule of Quantities" shall be filled up with Rate and kept in a separate sealed envelope, inside the envelope containing the Techno-commercial Bid, super scribed "Price Bid". The Schedule of Rates shall be complete in all respects and shall not include any other condition including conditional rebate.

Price Bids which do not meet this requirement are liable to be rejected.

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6.0. Validity of Bids:

The Bids shall be valid for 120days from the date of opening of the Bid.

7.0. Documents to be submitted along with the Bid:

1)Tender Fee: Tender fee of Rs.3500/-+GST in the form of Demand Draft drawn in favor of MIV Logistics Pvt Ltd, payable at Kochi.

2) Food Menu.

8.0. Bid Opening:

Bids shall be opened at the time and date, at the office of **MIV LOGISTICS PVT LTD ,Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O,Ernakulam – 682 504,**

GENERAL TERMS AND CONDITIONS**1.0 Acceptance of Bid:**

- i) The Company reserves the right to accept any Bid or reject any Bid without assigning any reason thereof.
- ii) Bid of any Bidder may be rejected if a conflict of interest is detected between the Bidder and the Company.
- iii) The Company is not bound to accept the highest rate for any Bid.
- iv) Incomplete or conditional Bids, Bids received after the due date, Bids not conforming to the terms and conditions mentioned in the Bid documents, Bids not accompanied by the requisite Tender Fee shall be rejected.

2.0 Price:

The Price quoted by the Bidder shall be firm and irrevocable and not subject to any change whatsoever for any reason, including but not limited to increase or decrease in cost of materials, components and labour cost; during the Contract period.

3.0 Evaluation of Bids:

Bidder shall quote for all Items in the Schedule of Rates. The criteria for evaluation is the price quoted in the Schedule of Quantities as well as the Food Menu.

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3.1 Negotiations:

The Company reserves the right to negotiate with the Bidder. Bidder shall attend the concerned office MIV LOGISTICS PVT LTD ,Block No.3, CPT Land, Opp. ICTT, Vallarpadam P O,Ernakulam - 682 504 ,for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of the Company.

3.2 In case of negotiation, the Bidder should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of the Company within 3 days from the date of negotiation/ the time stipulated whichever is earlier. If the Bidder fails to comply with this requirement, the Company reserves the right to ignore their revised quotation at its discretion with attendant consequences for the Bidder.

4.0 Notification of award

The Company shall place Service Order or Letter of Intent for the work to the successful Bidder (s), during the validity period of the Price Bid

5.0 Contract Period:

The Contract shall be for a period of twelve (12) months from the effective date. On satisfactory performance during the initial Contract period of Twelve (12) months, the Contract may be extended subject to mutual consent for further period of twelve(12) months, on the existing terms and conditions.

6.0 Commencement date:

The commencement date of the contract is the date of issue of the Letter of Intent/Service Contract for the work, by the Company.

The Company reserves the right to terminate the Contract if the Contractor fails to commence the works within the stipulated time

7.0 Agreement:

The successful Bidder has to sign an agreement with the Company on non-judicial stamp paper worth Rs.500/- within 7 days of receipt of the Letter of Intent

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8.0 Security Deposit

Security Deposit for an amount of **Rs. 50,000/-** (Rupees Ten thousand only) shall be submitted in the form of DD in favour of MIV Logistics Pvt Ltd, payable at Ernakulam within 7 days of receipt of Service Order. This shall be returned after the contract period without any interest charges.

9.0 Payments

The Contractor shall make the monthly payment on or before 5th day of every month.

10.0 Non-performance Penalty

In the event the Contractor failing to honor the terms and condition of the Contract, the Company shall be at liberty to make alternate arrangements and any additional cost incurred by the Company in this regard shall be fully recovered from the subsequent Bills of the Contractor.

11.0. General Conditions

The Contractor shall be responsible for a clean environment in the space earmarked for operating the Cafeteria, taking good care of the assets provided by the Company. Any damage to the assets of the Company will have to be made good by the Contractor. The Company will not be responsible for any action on the part of Panchayat or Food Inspectorate, for any default in complying with the requirements stipulated by them.

Proportionate charges for use of water and electricity will be paid by vendor after 3 months on mutually agreed conditions.

Normal working hours of the Canteen is from 7.30am to 6.00pm and other than these hours Food should be provided as required

The Vendor would be reimbursed cost towards the following:

- 1) Lunch provided to the Customs personnel at the rate of Rs. 35 /- ,Tea/Coffee provided to the Customs at Rs.8/- & 10/-respectively.
- 2) Tea provided to the company personnel and personnel engaged by the outsourced agency (2 Numbers/staff), at the rate of Rs.8/- and rate for lunch for staff @ Rs.35/-
- 3) Special requests made by the Officers of the Company for tea and coffee over and above the specified limit.

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The Contractor shall maintain the details of Lunch, Tea and Coffee provided to the Customs personnel in a register which will be correlated with the recorded attendance.

The Contractor shall either introduce coupons for the staff explained at (e) above or maintain register, signed by the Employees concerned.

The amount to be reimbursed would be paid on or before the 15th of the succeeding month after a due verification of the details provided by the Contractor.

12.0 Indemnity

The Vendor shall indemnify and keep indemnified the Company against all losses and claims for injury and damage to any person or any property whatsoever which may arise out of or in consequence of the work and against all claims, demands, proceedings, damages, cost charges and expenses whatsoever that may arise against the Company on account of the faults of the Contractor /his workmen. The Company shall forward any such claim/demand or complaint made by any person against the Company to the Supplier. In such event, the Contractor shall be solely liable for the disposal of the said complaint.

The Contractor shall indemnify and absolve the Company of all the responsibilities related to the employment condition of their Employees and shall adequately safeguard the Company against any possible Industrial Relations issues of their employees. The Company shall not have any liability towards employment, remuneration or compensation whatsoever manner made by the Contractor to their Employees. Such demand shall be settled by the Contractor directly.

13.0 Liability

Any damage to life and/or property while performing services for the Company due to negligence/mishandling by the Staff would be to the account of the Contractor.

14.0 Termination

The Contract can be terminated by either Party by serving one month's notice in writing. However, the Company reserves the right to terminate the Contract without notice, in the event of serious breach of Contract by the Contractor.

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15.0 Force Majeure condition

If at any time during the tenancy of this Contract, the performance in whole or in part of any obligation of the Contractor under this Contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, quarantine restrictions, strikes, lock outs or acts of God (hereinafter referred as "Events") provided notice of the happening of such events is given by either Party to the other Party within 21 (twenty one) days from the date of occurrence thereof, neither Party shall by reasons of such event, be entitled to terminate this Contract nor shall either Party have any claim for damages against the other in respect of such non-performance or delay in performance. Performance under the Contract shall be resumed as soon as practicable, once the "Event" comes to an end.

16.0 Arbitration

Any dispute or difference arising under this Contract shall be referred for adjudication at Ernakulam to a Sole Arbitrator to be appointed by the Company and the provisions of the Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The decision of the Arbitrator shall be final and binding on both the Parties. The fees of the Arbitrator shall be shared equally by both the Parties.

17.0 Law Governing the Contract

This Contract, its meaning and interpretation and the relation between the Parties shall be governed by the Applicable Law and the jurisdiction shall be the Court of Law at Ernakulam

Authorized Signatory
MIV Logistic Private Limited
Cochin -682 504

Date:

Place:

Signature:
Name & Address:
(Seal)

Annexure-1

(a) List of items placed in the kitchen

Sl no	Item	Numbers
1	SS Wash basin with 3 sink	1
2	SS draining table(for Washed plates)	1
3	MS Counter table	1
4	Executive Chairs	2
5	SS plate rack-4 tier	1
6	SS racks with table having flash	3
7	Bane Mary	1
8	SS table with racks	1
9	SS table with wash with 1 sink	1
10	Dosa making table	1
11	2 burner stove	2
12	Single burner stove	1
13	SS cutting table	1
14	SS Cutting table with wash basin	2
15	Veg cutting Square table	1
16	Adjustable MS angle rack(5tier)	3
17	Grinders	2
18	SS table	1
19	SS Plate rack /dish rack	1

(b) List of items placed in the Executive dining room

Sl no	Item	Numbers
1	SS framed dining tables	6
2	Executive chairs	30
3	SS buffet table	1
4	Laminated board buffet table(Half round)	1
5	Laminated table small (for water dispenser)	1

(c) List of items placed in the Drivers dining room

Sl no	Item	Numbers
1	SS Pantry table (small)	1
2	MS framed Dining table	4
3	Plastic chairs	20

(d) List of crockery items provided

Sl no	Item (Bharat hotel ware make)	Numbers
1	10" ceramic plate	30
2	Ceramic tea cup	24
3	SS wine glass(for ice cream)	6
4	Glass (for drinking water-San marino B00410 make)	6
5	Ceramic soup bowl -small	8
6	5" ceramic plate	15
7	Tray	3

Schedule of Quantities

Amount /Month	
Rupees in figures	Rupees in words

Place:

Date :

Signature:

Name & Address